

March 22, 2004

The regularly scheduled meeting of the Board of County Commissioners was called to order this 22nd of March, 2004, in the conference room of the Cleveland County Fairground 605 E. Robinson, Norman, Oklahoma, by Chairman Bill Graves. Roll was called by Dorinda Harvey, County Clerk/Secretary and those present were:

Bill Graves, Chairman
Leroy Krohmer, Member
Leon Barnard, Forman District #2
Dorinda Harvey, Secretary

(Leon Barnard is sitting in for George Skinner who is absent.)

Others present were: Kerrie Hudson, F. DeWayne Beggs, Ellie Sutter, Bob Wood, Donna Roberts, Tammy Howard, Wayne McPherson, Dan Cary, Randall Turk, Sylvia Martin, Mike McDanel, Steve Mann, Jim Helm, Belinda Cook, Raul Huerta Jr., Tom Jones, Mike Kelly and Lynn Driver.

Chairman Graves began the meeting with the Pledge of Allegiance.

After the reading of the minutes of the regular meeting of March 15, 2004, and there being no additions or corrections, Leroy Krohmer moved that the minutes be approved. Bill Graves seconded the motion.

The vote was: Bill Graves, yes; Leon Barnard, yes; Leroy Krohmer, yes.
Motion carried.

Tammy Howard, Purchasing Agent, opened bids for County Bid #HD-1216 – Janitorial Service Contract for the Cleveland County Health Department located at 224 S. Chestnut, Moore, Oklahoma, the bid term will be for one year (1) with the option to renew up to two (2) more consecutive years. The bids, each accompanied by properly executed non-collusion forms are on the following page:

CLEVELAND COUNTY BID SUMMARY						
List of Individual Bidders						
	<u>Delancy@cleaning</u>	Advanced Construction Services	Prestige Maintenance Inc.	Oklahoma Building Services	Jani King	
BID: #HD-1216						
DEPT: Health Department						
DATE OPENED: 3-22-04						
	1	2	3	4	5	Awarded To:
List of Individual Items						Tabled on 3-22-04
Janitorial Service Contract for the Cleveland County Health Dept. located at 224 S. Chestnut, Moore, OK.						
MONTHLY TOTAL:	\$765.00	\$6,315.00	\$1,650.00	\$1,025.00	\$1,099.00	
CONVENIENCE LABOR PER HOUR:	\$15.00	\$28.00	\$9.51	\$17.50	\$13.00	
CARPET CLEANING PER SQ. FT:	.20¢	.18¢	.08¢	\$1.0025	.10¢	
Exceptions:	None	None	None	None	None	
Contact Person:	G.J. DeLancy	Rick Mitchell	Lorenzo Henderson, Jr.	Michael Dennehy	Gary Doublin	
Telephone Number:	(405) 579-0523	(405) 364-3689	(405) 427-4340	(405) 417-0838	(405) 943-5464	
Fax Number:	N/A	(405) 307-9304	(405) 427-4360	(405) 879-4280	(405) 943-1828	
NON-COLLUSION AFFIDAVIT: PA-102(1982)	Yes	Yes	Yes	Yes	Yes	

Upon the recommendation of the Purchasing Agent, Leroy Krohmer moved, seconded by Bill Graves, to accept the bids and award and/or reject at a later date.
 The vote was: Bill Graves, yes; Leon Barnard, yes; Leroy Krohmer, yes.
 Motion carried.

Chairman Graves called for discussion, consideration, and/or action to approve acceptance of Courthouse Renovation alternate number two (2) on the addition and renovation of the Cleveland County Courthouse and Office Building. Also, approval of setting up consultation for next week to review the items necessary for the Commissioners, Judges, District Attorney, and other effected parties to better understand what the acceptance of the security alternate number ten (10) and what it would entail.

Mike Kelly with Kaighn Associate Architects stated this is a change order that is proposed and recommended to accept. This is for the Courthouse only and it does not affect the completion time of the County Office Building it extends by 200 days the contract only for the courthouse renovation. It is also an acceptance of an alternate that was previously priced out by the Contractor. It does not affect the ability of the Board for other change orders that the Board is limited by 10%. The other alternate is number ten (10) and Kaighn and Associate had a security consultant help design the locking arrangement for the facility and if that item would be accepted the Board will have to enter into an agreement for other hardware that can be purchased outside of this contract. This will be an explanation by the security consultant of what this would entail if the Board accepts this alternate.

Upon the recommendation of Mike McDanel, Assistant District Attorney, Leroy Krohmer moved, seconded by Bill Graves, to approve.
 The vote was: Bill Graves, yes; Leon Barnard, yes; Leroy Krohmer, yes.
 Motion carried.

Dan Cary, Safety Director, made a brief presentation on the traffic problems and gave the Board some options that he had looked into.

Chairman Graves suggested that Mr. Cary and the Fair Board have a discussion on what needs to be done and moved to table discussion, consideration, and/or action to approve the traffic flow pattern and traffic control considerations for East drive at Cleveland County Fairgrounds Facility. Leroy Krohmer seconded the motion.

The vote was: Bill Graves, yes; Leon Barnard, yes; Leroy Krohmer, yes.

Motion carried.

Leroy Krohmer moved, seconded by Bill Graves, to approve the Resolution authorizing application for financial assistance from the Rural Economic Action Plan Fund.

The vote was: Bill Graves, yes; Leon Barnard, yes; Leroy Krohmer, yes.

Motion carried.

Bill Graves moved, seconded by Leroy Krohmer, to approve the authorization, final approval and final action with respect to approving and authorizing the Board of County Commissioners of Cleveland County, Oklahoma to sign off on, approve and confirm a Public Hearing as required by the Tax Equity Fiscal Responsibility Act (“TEFRA”) relating to the Cleveland County Development Authority (The “Authority”) Single Family Revenue Refunding Bonds Draw Down Series 2002 (The “Bonds”) and authorizing the Chairman to sign off on, approve and confirm the hearing based on certification related thereto and ratifying all actions of the Board of County Commissioners and the Authority on April 14 and 21, 2003 and December 22 and 23, 2003, with respect to the issuance and amendment of the Bonds giving final approval of the amendment of the Bonds and waiver of competitive bidding related thereto. This is a seven and one-half million dollar (\$7,500,000) project.

The vote was: Bill Graves, yes; Leon Barnard, yes; Leroy Krohmer, yes.

Motion carried.

Leroy Krohmer moved, seconded by Bill Graves, to approve the authorization, final approval and final action with respect to authorizing and approving the board of County Commissioners of Cleveland County, Oklahoma to sign off on, approve and confirm a public hearing as required by the Tax Equity and Fiscal Responsibility Act (“TEFRA”), relating to the Cleveland County Home Loan Authority (the “Authority”) Single Family Mortgage Revenue Bonds, Series 2004- A, in one or more series of a total aggregate amount not to exceed \$15,000,000 on a tax-exempt basis (the “Bonds”), authorizing and giving final approval of the issuance by the Authority of the Bonds and waiver of competitive bidding with respect to their sale and execution of all documents and the taking of all actions as necessary in connection with the issuance of the Bonds and authorizing the Chairman to sign off on, approve and confirm the hearing based on certification related thereto and ratifying all actions of the Board of County Commissioners and the Authority, with respect to the issuance of the Bonds.

The vote was: Bill Graves, yes; Leon Barnard, yes; Leroy Krohmer, yes.

Motion carried.

Leroy Krohmer moved, seconded by Bill Graves, to approve the Allocation of Alcoholic Beverage Tax in the Amount of \$17,706.61.

The vote was: Bill Graves, yes; Leon Barnard, yes; Leroy Krohmer, yes.

Motion carried.

Chairman Graves called for discussion, consideration, and/or action to approve the use of a parcel of land between Cleveland County and Allen Contracting, Inc. for use of land located at the Cleveland County Fairgrounds, as an office, parking and storage yardsite, 150 feet deep bounded by the Fairgrounds property line to the north, bounded by Porter Ave. to the west and bounded by Porter Ave. driveway into the Fairgrounds to the South. Yardsite would be used to the 1st day of October, 2004.

Wayne McPherson with the Cleveland County Fair Board stated that they do rent the area out but there is a charge of \$400.00 per month.

Chairman Graves asked Mike McDanel, Assistant District Attorney, if this could be voted on since in the agenda item no rent was mentioned.

Mr. McDanel stated that he believes that the item is efficiently specific if the Board wished to accept the proposal of Allen Contracting with the \$400.00 a month rental from this time until Allen has vacated the site sometime after the 1st of October. He believes the item has been on file and available for the public to review and is sufficient to cover this action by the Board today.

Leroy Krohmer told Raul Huerta Jr., with Allen Contracting, that a new contract would have to be brought in with the amounts.

Upon the recommendation of Mike McDanel, Bill Graves moved, seconded by Leroy Krohmer to approve the proposal with an addendum, a counter offer to include \$400.00 in rent and if that is accepted by Allen Contracting, Inc and at such time it is accepted and signed off by them, then it can be effective and they can move on site.

The vote was: Bill Graves, yes; Leon Barnard, yes; Leroy Krohmer, yes.
Motion carried.

Leroy Krohmer moved, seconded by Bill Graves, to approve the Notice of Appointment of Requesting Officers for the Health Department Cash Fund, Shari Kinney, Sherrie Autry, and Kathryn Robinson for the following account CFMD5.

The vote was: Bill Graves, yes; Leon Barnard, yes; Leroy Krohmer, yes.
Motion carried.

Leroy Krohmer moved, seconded by Bill Graves, to approve the Notice of Appointment of Receiving Officers for the Health Department Cash Fund, Sandra Harrison and Betty Blalock for the following account CFMD5.

The vote was: Bill Graves, yes; Leon Barnard, yes; Leroy Krohmer, yes.
Motion carried.

Leroy Krohmer moved, seconded by Bill Graves, to approve the following Blanket Purchase Orders:

a. General Fund			
04-4310 – SM2	Carrier Corporation		\$ 5,000.00
04-4323 – B1A	Associate Med. Prof. Inc.		1,792.00
04-4331 – HR2	Nextel Communication		2,500.00
b. Highway Fund			
04-4302 – T2A	Bruckner's Truck Sales		2,500.00
04-4338 – T2A	Weldon Parts, Inc.		750.00

04-4339 – T2A	Dan Hill & Assoc. dba Flow Boy	2,000.00
04-4352 – T2A	Rubber Gaskets of America	500.00
04-4358 – T2A	Action Safety Supply Co.	1,000.00
04-4359 – T2A	C.L. Boyd Co. Inc.	1,500.00
c. Sheriff's Service Fee		
04-4349 – CFB2	Copelin's Office Center	1,500.00
d. Sheriff's Revolving Fund		
04-4344 – CFBRE2	Ben E. Keith	2,500.00
04-4345 – CFBRE2	Fadler Co., Inc.	2,500.00
e. Fair Board Fund		
04-4333 – FF2	Creative Printing	800.00

The vote was: Bill Graves, yes; Leon Barnard, yes; Leroy Krohmer, yes.
Motion carried.

Leroy Krohmer moved, seconded by Bill Graves, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

04-0114 – F2	04-0090 – T2A
04-0244 – B2A	04-1533 – T2A
04-0266 – B2A	04-2097 – T2A
04-0337 – HR2	04-2621 – T2A
04-1179 – SQ2	04-3370 – T2A
04-1335 – B2B	
04-1801 – B2A	04-2450 – CFBRE2
04-2284 – B2B	
04-2962 – B2B	
04-2965 – B2B	
04-2979 – R3B	
04-3036 – B2B	
04-3333 – B2B	
04-3413 – B2B	
04-3510 – B2B	
04-3818 – B2B	
04-3819 – B2B	

The vote was: Bill Graves, yes; Leon Barnard, yes; Leroy Krohmer, yes.
Motion carried.

Leroy Krohmer moved, seconded by Bill Graves, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY03/04

a. General Fund	\$ 37,835.21
b. Highway Fund	14,449.61
c. Health Fund	5,758.76
d. Sheriff's Service Fee Fund	203.53
e. Sheriff's Commissary Fund	121.26
f. Sheriff's Revolving Fund	3,024.27
g. County Clerk's Lien Fee Fund	120.00
h. Treasurer's Certification Fee Fund	653.68
i. Fair Board Fund	2,820.69

The vote was: Bill Graves, yes; Leon Barnard, yes; Leroy Krohmer, yes.
Motion carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

Leroy Krohmer moved, seconded by Bill Graves, to approve the March, 2004, Cash Fund Appropriations as follows:

a. District Attorney's Incarceration Cost	\$ 187.25
b. District Attorney's Witness Fee Reimb.	270.95
c. Sheriff's Service Fee Fund	38,723.60
d. Sheriff's Commissary Fee Fund	5,965.63
e. Sheriff's Federal Share Revenue	8.15
f. Sheriff's Revolving Fee Fund	24,625.50
g. Treasurer's Certification Fee Fund	8,080.00
h. Commissioners Bldg. Fund	216.60
i. County Clerk's Lien Fee Fund	232.00
j. County Clerk's Preservation Fee Fund	26,497.60
k. County Assessor's Revolving Fund	1,757.25
l. Highway Unrestricted Fund	320,558.86
m. Bridge Capital Improvement	66.19
n. Local Emergency Planning Committee	870.00
o. Local Law Enforcement Block Grant	.45
p. Fair Board Fund	2,547.00

The vote was: Bill Graves, yes; Leon Barnard, yes; Leroy Krohmer, yes.
Motion carried.

There being no further business to come before the Board, Leroy Krohmer moved that the meeting be adjourned. Bill Graves seconded the motion.

The vote was: Bill Graves, yes; Leon Barnard, yes; Leroy Krohmer, yes.
Motion carried.